

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: April 15, 2024

The Brown Township Board of Trustees convened in regular session on Monday, April 15, 2024 from 7:00 p.m. to 9:20 p.m. in the second-floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Trustee Sayre called the meeting to order with the following members present:

Ms. Pamela Sayre, Present
Mr. Gary Dever, Present
Mr. Joseph Martin, Present
Ms. Becky Kent, Present

Approval of Minutes

Trustee Dever made a motion to approve the minutes of the March 18, 2024 Regular Meeting, March 22, 2024 Special Meeting, and March 29, 2024 Special Meeting. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Fiscal Actions

Bills were presented for payment. Trustee Martin made a motion to approve the payment of bills. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The Trustees previously reviewed the April 2024 payroll report. Trustee Dever made a motion to approve the payroll report. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of March 2024. Trustee Martin made a motion to approve the bank reconciliation. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Barbara Hoover was recognized for her 12 years of service to Brown Township. Thank you Barbara!

Sheriff's Report

Brown Township's Community Liaison, Deputy Haren, was not present for the meeting but he previously sent his report. For 3/19/2024-4/11/2024 there were 9 reports taken and 3 arrests/citations.

Norwich Fire Department Report

Norwich Fire Chief David Baird was present for the meeting.

During March 2024, Norwich Township answered 565 calls for service with 138 Fire runs and 427 EMS runs.

Of those 565 calls, there were (19) EMS runs and (3) Fire runs in the unincorporated areas of Brown Township. There were also (2) EMS runs and (4) Fire runs in the incorporated area of the Township.

Chief Baird reported that Norwich has hired 6 new firefighters and they are now at full staff.

Chief Baird presented a quote from Johnson Laux Construction to replace the drains in the bay area of Station 82 for \$25,115 and a quote from Advantage Concrete Coatings to recoat the floor for \$12,825. Trustee Dever made a motion to accept both quotes. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Aspen Energy

Josh Adams from Aspen Energy made a presentation about their community aggregation program.

Audience Participation

Chuck Buck, Norwich Township Trustee, was curious about a proposed 300 home development in Brown Township. He also shared that at a recent Norwich Township Trustee meeting it was asked when Brown Township will need to put a fire levy on the ballot to match Norwich's recent levy that was passed. His opinion is that Brown Township should wait until next year since there will be several other issues on the ballot this fall.

Executive Session

At 8:08 p.m., Trustee Dever made a motion to enter into an Executive Session, pursuant to R.C. 121.22(G)(1) to consider the discipline and/or dismissal of a public employee. Trustee Martin seconded the motion.

Chair Sayre asked for the roll call: Trustee Chair Sayre AYE; Trustee Dever AYE. Trustee Martin AYE. Motion carried.

Also invited was Fiscal Officer Kent. The Board moved into Executive Session.

The executive session concluded at 9:00 p.m.

Newsletter

Beth Clark will write an article celebrating Barbara Hoover and her service to Brown Township.

Roads

Trustee Martin made a motion to sign a letter accepting Heritage Estates as a new township road. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

A large hole was recently discovered on the side of Morris Road near Amity Road. Doug Gillfillan with Earthcraft will repair.

Old Business

The trustees reviewed a quote from Handel's Ice Cream to serve ice cream at the Station 82 25th Anniversary celebration. Trustee Sayre will check to see if the price is any less if Handel's doesn't need to provide staff to serve.

Trustee Martin is waiting on a quote from Yoder Electric to increase the lighting in the Township Hall parking lot. He will also check with AEP to see if the current lights could be upgraded.

New Business

The trustees signed a letter reappointing Melissa Brinkerhoff as Brown Township's representative on the Big Darby Accord Advisory Panel.

Trustee Dever made a motion to accept Resolution 4-2024 increasing the General fund appropriations by \$100,000 for the upcoming Township comprehensive plan update. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

With the remodeling of the kitchen in the Township Hall, a mouse problem has been discovered in the attic. Trustee Sayre will check with the contractor to see if they are willing to help with cleanup. Chief Baird thought 31-W Insulation would clean up and blow in new insulation if needed.

Adjournment

With no further business, Trustee Dever made a motion to adjourn the meeting. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried. Meeting adjourned at 9:20 p.m.



~~Pamela Sayre, Trustee Chair~~

Gary Dever, Vice-Chair

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the ORC.



Becky Kent, Fiscal Officer