

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: November 20, 2023

The Brown Township Board of Trustees convened in regular session on Monday, November 20, 2023 from 7:00 p.m. to 8:28 p.m. in the second-floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Trustee Martin called the meeting to order with the following members present:

Mr. Joseph Martin, Present
Ms. Pamela Sayre, Present
Mr. Gary Dever, Present
Ms. Becky Kent, Present

Also in attendance:

Ms. Barbara Hoover (Clerical Asst. to the Trustees.)

Approval of Minutes

Trustee Dever made a motion to approve the minutes of the November 3, 2023 Special Meeting. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Fiscal Actions

Bills were presented for payment. Trustee Sayre made a motion to approve the payment of bills. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The Trustees previously reviewed the November 2023 payroll report. Trustee Dever made a motion to approve the payroll report. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of October 2023. Trustee Sayre made a motion to approve the bank reconciliation. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Donnie Knight, U.S. Fish and Wildlife Service

Trustee Sayre and Fiscal Officer Kent reported on a site visit by Donnie Knight from the U.S. Fish and Wildlife Service. The Partners for Fish and Wildlife program provides free technical and financial assistance to improve wildlife habitat. The discussion involved restoring parcel #120-00005800 (a Township-owned parcel) and the area owned by Brown Township behind Station 82 to prairie and possibly installing walking paths behind the fire station. The potential for creating a land lab was discussed as well as partnering with Brown Elementary. Donnie will report back with his recommendations.

Sheriff's Report

Brown Township's Community Liaison, Deputy Haren, was present for the meeting. For 10/16/2023-11/20/2023 there were 4 reports taken and 2 arrests/citations. Deputy Haren reported that the Franklin County Sheriff's Office collected 500 pounds of medicine during their October Drug Take-Back Day.

Norwich Fire Department Report

No report or representative.

Tracy Hatmaker's Report

Trustee Martin made a motion to ask Tracy Hatmaker to talk to MORPC about putting an RFP together for a private planner to work with Brown Township on updating the Township Comprehensive Plan. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Audience Participation

Barbara Hoover reported that additional copies of the newsletter have not been delivered with the invoice recently. Trustee Martin will make sure the printer knows to send them with the next newsletter. Trustee Martin asked Barbara Hoover about setting up a new email address for Township Hall rentals and adding it to the website.

Newsletter

Winter newsletter deadline is December 15. Articles will include notes from Deputy Haren's report, block watch, and possibly something about the trail study.

Old Business

The Trustees discussed a business operating on Jones Road. Trustee Martin suggested that the neighbor get video of the business operating for the most compelling evidence. Trustee Sayre recommended the Township send a letter to the Franklin County Planning and Zoning office to request the Township be notified of policy changes in the future.

Trustee Sayre made a motion to ask Brown Township's attorney to send a letter to Norwich Township's attorney rejecting their proposal to abandon Station 82 and service Brown Township out of their future Fire Station on Alton Darby, as well as requesting an official response to the contract the two townships have been negotiating. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Trustee Dever brought up the ongoing humidity issues at Station 82. Trustee Martin ordered 4 humidity sensors for about \$150 that he will install and connect to the internet so humidity data can be collected. Trustee Sayre reported that Brian White from Accurate would like to come back and check the vents – he said the solution he installed should take care of the issue. Once the trustees have a guarantee in writing the invoice may be paid.

New Business

Fiscal Officer Kent will start putting agendas for upcoming meetings on the website beginning in 2024.

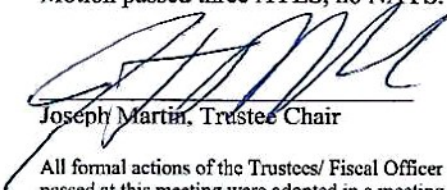
Trustee Sayre made a motion to accept Resolution 6-2023 to amend the permanent appropriations in the Fire fund due to additional real estate tax collections for 2023 in the amount of an additional \$75,327.44. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Fiscal Officer Kent reported that the 2024 mosquito control contract will be significantly higher (\$17,181.86 instead of \$5,579.68). Trustee Sayre made a motion to accept the contract. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The Trustees discussed a recent invite to join MORPC. Trustee Sayre made a motion to pass resolution 7-2023 and join MORPC. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Adjournment

With no further business, Trustee Dever made a motion to adjourn the meeting. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried. Meeting adjourned at 8:28 p.m.


Joseph Martin, Trustee Chair


Becky Kent, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the ORC.