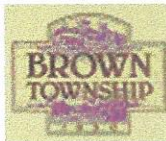


RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: January 16, 2023

The Brown Township Board of Trustees convened in regular session on Monday, January 16, 2023 from 7:00 p.m. to 8:56 p.m. in the Township Hall at 2491 Walker Rd Hilliard, Ohio 43026. Fiscal Officer Becky Kent called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Present
Mr. Gary Dever	Present	Ms. Becky Kent	Present

Also in attendance was Barbara Hoover, Assistant to the Trustees. Tracy Hatmaker, Planning and Development Specialist for the township, called in for the meeting

Nominations for 2023 Trustee Chairs

Fiscal Officer Becky Kent asked for nominations for the 2023 Chair of the Brown Township Board of Trustees position. Trustee Sayre nominated Trustee Joseph Martin for the Chair position and made a motion for his appointment. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The meeting was then turned over to Chair Martin who asked for a nomination for the position of Vice-Chair. Trustee Dever nominated Trustee Pamela Sayre for the Vice-Chair position and made a motion for her appointment. Trustee Martin seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Approval of Minutes

Trustee Sayre made a motion to approve the minutes of the December 21, 2022 Regular Session and January 2, 2023 Special Meeting. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Fiscal Actions

Bills were presented for payment. Trustee Dever made a motion to approve the payment of bills. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The Trustees previously reviewed the January 2023 payroll report. Trustee Sayre made a motion to approve the payroll report. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of December 2022. Trustee Dever made a motion to approve the bank reconciliation. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Sheriff's Report

Brown Township's Community Liaison, Deputy Haren, was not present for the meeting but sent in a report. He provided a summary of Brown Township calls for 12/21/2022 – 1/16/2023. Total calls for service during the period were 65. There were 3 reports taken and 1 citation issued.

Norwich Fire Department Report

Norwich Fire Chief Baird and Assistant Chief Wells were present. During December 2022, Norwich Township answered 624 calls for service. For 2022, the total calls were 7077 with about 75% being EMS runs.

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Chief Baird presented a quote to replace the cabinets and granite in the Station 82 kitchen. Trustee Dever made a motion to accept the quote. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Trustee Sayre previously gave a verbal approval for a quote to move and replace the stove hood. Fiscal Officer Kent will print a check for the 50% deposit so work can begin.

Chief Baird is waiting on a second quote for stonework.

A water leak has been discovered in one of the kitchen walls. Assistant Chief Wells has called Ross Roofing to come take a look and make necessary repairs.

Tracy Hatmaker's Report

Because of Tracy's diligent application, Brown Township is one of 5 recipients of MORPC's Technical Assistance Program. The township will work with MORPC to refine their vision for a trail connecting Hilliard to Prairie Oaks.

Tracy and Trustee Martin plan to meet with Hilliard to discuss Hilliard's Greenbelt plan.

2023 Salary & Wage Review

The Officer salaries were reviewed.

Trustee Sayre made a motion to increase the Road Crew and Snow Plow Drivers to \$33 per hour. Trustee Dever seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Trustee Dever made a motion to increase the Clerical Assistant to the Trustees hourly rate to \$20 per hour. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

2023 Benefit Review

The Board reviewed the current benefit policies for the Board members. These consist of the Health Insurance Premium Reimbursement Plan, Dental Insurance with Delta Dental, a Group Life Policy with Morgan White, and Vision Insurance with VSP. Trustee Dever asked about his current life insurance benefit. Fiscal Officer Kent will research.

Audience Participation

Melissa Brinkerhoff, Brown Township's representative for the Big Darby Accord Advisory Panel, was present for the meeting. She gave a report on the Big Darby Accord Advisory Panel's review of Case AP-22-03 (City of Hilliard's application proposing a new Recreation and Wellness Center). Melissa voiced concerns that the application lacked an open space map, did not include ERU figures, did not incorporate density calculations, and neglected to include plans for above ground stormwater control.

Melissa also shared concerns about a presentation the Franklin County Engineer's Office gave involving the removal of invasive species.

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Cynthia Vermillion and Tina Cottone from Hilliard City Council were present for the meeting. Cynthia had questions about the Rapid5 trail vision and would like to be part of Brown Township's trail project steering committee.

Newsletter

The article deadline for Brown Township's Spring 2023 newsletter is March 15. Articles will include: Ellie Jerman, Movement Church, and a piece submitted by Burton Haren.

Roads

Trustee Martin will request a quote to have gouges in the parking lot repaired as well as restriping.

Trustee Martin and Fiscal Officer Kent will put together a letter for Franklin County Engineers to quote engineering plans for Morris Road drainage.

Trustee Martin completed a road inspection with FCE. Roads that will get crack seal in 2023: Hardwood, Wood's End, Cole Road north of the freeway, Spicewood, Morris Road and Jerman Lane. Carter Road is questionable. A quote for berm repair on Morris Road has been requested. Trustee Martin would like to put a historical record of road repairs for the township.

Old Business

Both OTARMA and Ohio Plan insurance proposals have been received. Fiscal Officer Kent will send the proposals to the opposing agents and invite both to present at the February meeting.

Adjournment

With no further business, Trustee Martin asked for a motion to adjourn. Trustee Dever made a motion to adjourn the meeting. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried. Meeting adjourned at 8:56 p.m.



Joseph Martin, Chair



Becky Kent, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.