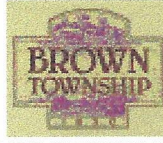


RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: April 20, 2020

The Trustees convened in regular session on Monday, April 20, 2020 from 7:00 p.m. to 8:40 p.m. via a Zoom conference call. Chair Joseph Martin called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Present
Mr. Gary Dever	Present	Ms. Becky Kent	Present

Also in attendance:

Fire Chief Jeff Warren, Ms. Brooke Frusher (Franklin Soil & Water), Mr. David Reutter (Franklin Soil & Water).

Approval of Minutes

Trustee Dever made a motion to approve the Minutes of the March 16, 2020 Regular Session. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Dever made a motion to approve the payment of bills. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the April 2020 payroll report. Trustee Sayre made a motion to approve the payroll report. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of March 2020. Trustee Dever made a motion to approve the bank reconciliation. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

Franklin County Sheriff Report

No representative in attendance.

Norwich Fire Department Report

Fire Chief Jeff Warren was in attendance. The "Total Incidents by Jurisdiction" and "Brown Township Trending" reports for March 2020 were previously emailed. During March 2020, there were (10) EMS runs and (6) Fire runs in the unincorporated areas of Brown Township. There was also (1) EMS run and (1) Fire run in the incorporated area of the Township. Chief Warren stated that the fire department is weathering COVID19 well. There have been several heavy handed restrictions to keep them safe, and as a result 0 have tested positive. It was noted that so far in April, there have been less than 100 EMS runs which is very unusual for NTFD. The department has been sharing a lot of videos on Facebook to engage the community which have been well received.

Beth Clark's Report

No report for April

Franklin Soil & Water Conservation Report

Ms. Brooke Frusher from Franklin Soil & Water discussed Brown Township's Stormwater Pollution Prevention Plan (SWPPP). This plan outlines where pollutants could be on site and where they end up when they leave the

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: April 20, 2020

site. A few changes were requested for the SWPPP before it is submitted. Quarterly sampling of water at the outfall was discussed to make sure there aren't any issues. An updated plan will be submitted on April 21.

Old Business:

New Roof for Firehouse Quote

Bids from David Claar Construction and Weather or not Roofing were reviewed to install a new shingle roof on the Firehouse. There was discussion comparing the two bids. Trustee Sayre made a motion to accept the bid from Weather or not Roofing for a nail over installation and the bid from David Claar Construction to trim the windows. Motion was not seconded. Trustee Sayre then made a motion to accept the bid from Weather or not Roofing for a tear off installation and the bid from David Claar Construction to trim the windows. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

No Littering Signage

Trustee Dever made a motion to put two no littering signs up on Langton Rd. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

Trustee Martin will measure the existing sign posts and work with Fiscal officer Kent to order the signs and get them installed.

Road Resurfacing

The Trustees received an estimate for cape sealing on 6 Brown Township roads: Cole Road N., Hardwood Drive, Jerman Lane, Langton Road, Spicewood Court, and Woodsend Court. Trustee Dever made a motion to accept the bid. The motion was seconded by Trustee Sayre. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

New Business:

Morris Road Guardrail

Trustee Martin noticed the guardrail posts on the West curve of Morris Road were rotting. The Engineer's Office took a look and determined that it does not meet code and needs to be replaced. The Trustees were given an estimate for a type 5 guardrail to replace the existing one. Trustee Dever made a motion to approve of the bid. The motion was seconded by Trustee Sayre. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

Adjournment

With no further business, Chair Martin asked for a motion to adjourn. Trustee Dever made a motion to adjourn the meeting. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. The meeting was adjourned at 8:40 p.m.

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: April 20, 2020



Joseph Martin, Chair



Becky Kent, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.