

# RECORD OF PROCEEDINGS



## BROWN TOWNSHIP REGULAR SESSION

Held: November 18, 2019

The Trustees convened in regular session on Monday, November 21, 2019 from 7:00 p.m. to 7:23 p.m. in the second floor meeting room at 2491 Walker Road, Hilliard, Ohio 43026. Chair Gary Dever called the meeting to order with the following members present:

|                  |         |                   |         |
|------------------|---------|-------------------|---------|
| Ms. Pamela Sayre | Present | Mr. Joseph Martin | Present |
| Mr. Gary Dever   | Present | Mr. Gregory Ruwe  | Present |

Also in attendance:

Ms. Barbara Hoover (Clerical Asst. to the Trustees) and Ms. Becky Kent (Asst. to the Trustees).

### Approval of Minutes

Trustee Sayre made a motion to approve the Minutes of the October 21, 2019 Regular Session Meeting. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

### Fiscal Actions

Bills were presented for payment. Trustee Martin made a motion to approve the payment of bills. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

The Trustees previously reviewed the November 2019 payroll report. Trustee Sayre made a motion to approve the payroll report. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of October 2019. Trustee Martin made a motion to approve the bank reconciliation. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

### Franklin County Sheriff Report

No representative attended.

### Norwich Fire Department Report

Battalion Chief Chris Grile attended the meeting representing Fire Chief Warren. Chief Grile presented the Total Incidents by Jurisdiction Report and the "Brown Township Trending" graphic reports. During October 2019, there were (9) EMS runs and (5) Fire runs in the unincorporated areas of Brown Township. There were also (6) EMS runs and (0) Fire runs in the incorporated area of the Township. Chief Grile said that the NTFD was busy during October making presentations at every Hilliard City School (Grades K-5) for Fire Prevention Month. He also updated the Board regarding Focus Hilliard. Chief Grile said that the program is up and running headed by Firefighter Heith Good and a contracted social worker. Initial data suggests that there has been a 44% reduction in hospital re-admissions in the areas served by Focus Hilliard since it became operational.

### Beth Clark's Report

No report this month.

### Scheduled Agenda Item

None scheduled.

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### Audience Participation:

No attendees.

### Old Business

#### Cricket Field Update

Discussion was held regarding the refuse that is still visible at the cricket field site. Trustee Sayre said that she will call Franklin County to report the matter.

#### Woodsend Court Maintenance Issue

It was reported that Earthcraft Landscaping installed a new stop sign at Woodsend Court and made other requested improvements. The homeowners relayed their satisfaction.

### New Business:

#### Firehouse Roof

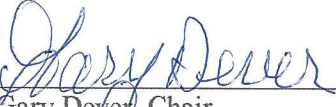
Trustee Dever reported that the roof on the second story of the Firehouse is now twenty years old. A contractor did an inspection and noted that it would be a good time to replace the roof. Trustee Dever recommended looking into replacing the shingle roof with a metal roof. The Trustees will solicit some bids from companies that install metal roofs. A metal roof would have a far greater useful life than another shingle roof.

#### State of Ohio Cooperative Purchasing Program

Fiscal Officer Ruwe reported that he received an email from the Ohio Department of Administrative Services containing their brochure for the cooperative purchasing program and an invitation to re-enroll. The services offered will be evaluated for consideration.

### Adjournment

With no further business, Chair Dever asked for a motion to adjourn. Trustee Sayre made a motion to adjourn the meeting. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. The meeting was adjourned at 7:23 p.m.

  
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Gary Dever, Chair

  
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Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.