

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: October 21, 2019

The Trustees convened in regular session on Monday, October 21, 2019 from 7:00 p.m. to 8:12 p.m. in the second floor meeting room at 2491 Walker Road, Hilliard, Ohio 43026. Chair Gary Dever called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Present
Mr. Gary Dever	Present	Mr. Gregory Ruwe	Present

Also in attendance:

Ms. Elizabeth Clark (Executive Asst. to the Trustees), Ms. Barbara Hoover (Clerical Asst. to the Trustees) and Ms. Becky Kent (Asst. to the Trustees).

Approval of Minutes

Trustee Sayre made a motion to approve the Minutes of the September 16, 2019 Regular Session Meeting, and a Special Meeting held on September 29, 2019. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Martin made a motion to approve the payment of bills. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

The Trustees previously reviewed the October 2019 payroll report. Trustee Sayre made a motion to approve the payroll report. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of September 2019. Trustee Martin made a motion to approve the bank reconciliation. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

Franklin County Sheriff Report

Sgt. Holt of the FCSO was in attendance and provided a printout of Brown Township report activity to the FCSO for the past 30 days. Sgt. Holt reported that Deputy Forsythe is currently taking some time off before assuming her new position. He said that a new FCSO liaison officer has been selected to serve Brown Township and that assignment should begin as of our next meeting or two. The selected officer is presently serving as the liaison officer for Prairie Township. Sgt. Holt stayed for the remainder of the meeting and helped answer concerns regarding the shooting of firearms in the Township.

Norwich Fire Department Report

Battalion Chief Dave Baird attended the meeting representing Chief Warren. Also attending was newly hired firefighter Beau Ramey who previously worked for the Jackson Township FD. Firefighter Ramey is now serving at Station 82. Chief Baird presented the Total Incidents by Jurisdiction Report and the "Brown Township Trending" graphic reports. During September 2019, there were (10) EMS runs and (3) Fire runs in the unincorporated areas of Brown Township. There were also (1) EMS run and (1) Fire runs in the incorporated area of the Township. The possibility of having OBWC perform an air quality test at Station 82 was discussed.

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Beth Clark's Report

HILLIARD CITY MANAGER OPEN HOUSE

Trustee Martin and I attended an open house to meet the three finalists for the Hilliard city manager position. Michelle Crandall, assistant city manager for the City of Dublin, was selected by City Council and will begin work at the beginning of the year.

GROWTH MEETINGS

Trustee Sayre and I attended a meeting with Hilliard City Council members Andy Teater and Pete Marsh and I attended a meeting with Columbus Development Department officials to discuss sewer and growth issues.

NEWSLETTER

Article ideas for the Winter newsletter so far are the Public Safety summary and the Tobacco 21 law.

Scheduled Agenda Item

Franklin County Stormwater Management Program

Two guest speakers were in attendance: Dave Reutter from the Franklin County Soil and Water Conservation District, and Nathan Ralph from Franklin County Public Health. Mr. Reutter spoke briefly regarding the NPDES Summary for unincorporated Brown Township. The framework of the plan is basically unchanged since the prior presentation awaiting any future updated guidance. Mr. Ralph spoke regarding the 130 Aeration treatment units that Franklin County Public Health inspects in Brown Township. In 2019, there have been three illicit discharge sewage complaints reported. One has since been abated.

Audience Participation:

One resident from Walker Road was in attendance and inquired as to whether there was any updated news regarding the two temples planned to be built on large acreage lots on Walker Road. He was informed that a check with Franklin County Development revealed no actions or change in status for the two parcels.

Old Business

Parking Lot Maintenance Update

Trustee Martin reported that ChemCote has provided a proposal to make repairs to the parking lot in front of the maintenance building in 2020. This work would be in addition to the work remaining to be completed on the approach to the back fire bays, which has already been paid for. The work on both areas would be done in late spring or early summer in one of ChemCote's earliest 2020 scheduling slots. The proposal for the parking lot involves removing and replacing 4" of damaged asphalt, resurfacing, and applying sealcoat. This project would cost an additional \$34,220.00. After discussion, Trustee Sayre made a motion to accept the proposed bid. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

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Cricket Field Update

Franklin County Public Health issued an observation report to the property owner of the lot being used as a cricket field near the roundabout on Davis Road in response to a complaint regarding the accumulation of rubbish/garbage. The property was scheduled for a return visit by FCPH on 09/30/2019 or thereafter. The Board has observed that the accumulation has been removed from the western property line. However, the items can still be seen to the north adjacent to the cricket field. The Board will continue to monitor the situation and stay apprised of FCPH's findings.

Entry Lock for Township Hall

Fiscal Officer Ruwe reported that the new digital entry lock has been installed on the Township Hall outside entry door. The entry codes all remain the same, but a check mark is pressed following entry of the code instead of the “#” sign. The Trustees instructed FO Ruwe to pursue having a new door closer installed on the same door as recommended by the locksmith.

Special Meeting Minutes

The Board decided to make the template for Special Meeting minutes correspond to the header and footer found on the template used for Regular Session minutes. Becky Kent will work on creating the new special meeting template and will put all special meeting minutes dating back to 2012 into the new format. The Special Meeting Minutes will then be placed on the website in the agreed upon format.

Langton Road Maintenance Update

Trustee Dever reported that the new catch basin has been installed by Earthcraft Landscaping on Langton Road. Additional drainage improvements to the area require the property owners to perform tile maintenance on their individual properties. The new curve sign is in place and the trees have been trimmed bringing the Township's responsibilities up to date.

New Business:

Resolution 5-2019, Supplemental Appropriation – Fire Fund

Fiscal Officer Ruwe reported that tax collections during 2019 far exceeded the estimate provided by the Franklin County Budget Commission. Without supplementing the appropriations in the Fire Fund, the Township would be unable to pay Norwich Township the full amount due on the Fire Contract for the year. FO Ruwe already requested and received a 2nd Amended Certificate from Franklin County which details the additional funds available for appropriation. Trustee Sayre made a motion to adopt Resolution 5-2019 (10-21) which provides for supplementing the permanent appropriation in the Fire Fund by an additional \$177,299.26. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Resolution 5-2019 approved.

Resolution 6-2019, Approving Brown Township's SWACO Board Nomination

The Trustees reviewed the candidate packages received from the Franklin County Township Association for the two individuals vying to become the FCTA representative on the SWACO Board. After deliberation, Trustee Martin made a motion to nominate Aryeh Alex from Franklin Township for the FCTA representative position as described in Resolution 6-2019 (10-21). Trustee Sayre seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Resolution 6-2019 approved.

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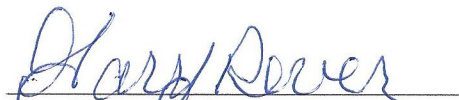
Cole Road and Woodsend Court Maintenance Issues

Trustee Dever reported that he was informed by a Franklin County Engineer's Office representative that the head walls on the ditch of Cole Road just before it ends at I-70 are crumbling and need attention. Trustee Dever spoke with Earthcraft Landscaping and decided the best course of action would be to remove the crumbling head walls and replace them with guardrails. This section of road is a dead end with virtually no traffic. The Board concurred.

Trustee Dever also reported that the stop sign at the intersection of Woodsend Court and Hardwood Drive has again been backed into and weakened at its base. The Franklin County Engineer's Office made a repair to this same sign in the recent past which has not lasted. The Board agreed with Trustee Dever to have Earthcraft Landscaping make the repair to the stop sign base and to install a rock on the corner to prevent vehicles from backing into the sign.

Adjournment

With no further business, Chair Dever asked for a motion to adjourn. Trustee Sayre made a motion to adjourn the meeting. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. The meeting was adjourned at 8:12 p.m.


Gary Dever, Chair


Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.