

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: August 19, 2019

The Trustees convened in regular session on Monday, August 19, 2019 from 7:00 p.m. to 7:48 p.m. in the second floor meeting room at 2491 Walker Road, Hilliard, Ohio 43026. Chair Gary Dever called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Present
Mr. Gary Dever	Present	Mr. Gregory Ruwe	Present

Also in attendance:

Ms. Elizabeth Clark (Executive Asst. to the Trustees) and Ms. Barbara Hoover (Clerical Asst. to the Trustees.)

Approval of Minutes

Trustee Sayre made a motion to approve the Minutes of the July 15, 2019 Regular Session meeting. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: Aye, Dever: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Martin made a motion to approve the payment of bills. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Martin: Aye, Dever: aye. Motion approved.

The Trustees previously reviewed the August 2019 payroll report. Trustee Martin made a motion to approve the payroll report. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Martin: Aye, Dever: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of July 2019. Trustee Sayre made a motion to approve the bank reconciliation. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: Aye, Dever: aye. Motion approved.

Franklin County Sheriff Report

Deputy Cindy Forsythe was in attendance and reported on Brown Township report activity to the FCSO since 07/29/2019. She said the Sheriff's office received a total of 84 calls for service in Brown Township during that period. (50) calls were traffic related. (5) reports were taken, although a couple of the reports related to incidents that happened earlier in the year.

Norwich Fire Department Report

Battalion Chief Dave Baird and Lieutenant Matt Tackett attended the meeting. Chief Baird presented the Total Incidents by Jurisdiction Report and the "Brown Township Trending" graphic reports. During July 2019, there were (19) EMS runs and (3) Fire runs in the unincorporated areas of Brown Township. There were also (2) EMS runs and (1) Fire runs in the incorporated area of the Township.

Chief Baird reported that the bunk room renovation project is virtually complete. The last step was installing speakers in the bunk area and that was completed earlier in the day. Lieutenant Lanning is working to resolve a lingering humidity issue in the bunk room. It was also reported that Captain Mike Isham is retiring this week. His retirement celebration is set for Thursday, August 22, 2019 at the Safety Building from 9:00 to 11:00 a.m. Chief Baird stated that the NTFD is providing training to incoming HCSD students at each and every school in the district regarding safety issues.

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The Brown Township Board expressed their appreciation for all of the help and input the NTFD provided for the 20 Year Anniversary Celebration on August 11, 2019. The Trustees noted that the displays and participation of the Fire Department were a big success.

Beth Clark's Report

No report was submitted this month.

Scheduled Agenda Item

None Scheduled

Audience Participation:

One resident from Walker Rd. was in attendance. She primarily was interested in keeping informed regarding Township developments. She did report that fencing in being installed at the proposed Hindu temple property to so that one or two cattle can be kept at the site.

Old Business

Firehouse 20 Year Anniversary Celebration

All the feedback received regarding the anniversary celebration on August 11, 2019 has been very positive. The Board is very appreciative of all the agencies that turned out in support of the event, especially the large amount of support provided by the NTFD. The Trustees are considering having another such event for the 25-year anniversary.

Granite Telecommunications Update

The Townships service for the three phone lines was successfully switched to Granite on July 23, 2019. In addition to cost savings in general, the Township now has access to substantially lower rates for intrastate, interstate, and regional/toll calls. The Township now has much better phone service plans as well as a dedicated Premier Account Analyst (Alicia Mendez) to handle all customer service requests.

Parking Lot Maintenance Proposal

Trustee Martin reported that ChemCote has informed him that the parking lot resurfacing work will be performed during the window dates of 08/15/2019 – 09/30/2019. Trustee Martin will contact ChemCote to see if any additional information needs to be provided by the Township.

Township Easement Road Maintenance

Trustee Martin reported that Earthcraft Landscaping just started the requested tile repair work on Morris Road. Earthcraft has scheduled the ditch clean out on Darby Knolls for the week of August 26, 2019.

Langton Road Maintenance Issues

The trees overhanging Langton Rd. have been trimmed and a new curve sign was installed by the Paul Peterson Company as requested. Earthcraft Landscaping reports that the requested catch basin replacement will be constructed of preformed concrete and will cost \$3,800.00.

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New Business:

Cattail Removal from Pond

Aqua Doc Lake and Pond Management submitted a proposal to remove the cattails from the Township pond using both systemic herbicide followed by physical removal of the plants for a total of \$1,475. Trustee Martin made a motion to accept the Aqua Doc proposal. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Martin: Aye, Dever: aye. Motion approved.

Morris Road Ditch Brush Clearing

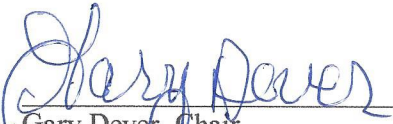
The ditch on one of the Morris Road curves needs to be cleared of growth. Earthcraft Landscaping cleared this area a few years ago and it is again in need of attention. Earthcraft submitted a proposal to perform the ditch maintenance for \$1,840. Trustee Sayre made a proposal to accept the proposal. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: Aye, Dever: aye. Motion approved.

Cricket Field on Davis Road

Trustee Dever reported that Paul Eberts at Franklin County Zoning told a resident to inquire with the Brown Township Trustees regarding concerns about the cricket field that has been established on Davis Road near the round-a-bout. Trustee Dever surmises that the County did not have any zoning issue(s) to address. A Port-A-John is on site and the trash has been bagged. Trustee Martin said that he would like to know if there is any money collected related to use of the field.

Adjournment

With no further business, Chair Dever asked for a motion to adjourn. Trustee Sayre made a motion to adjourn the meeting. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. The meeting was adjourned at 7:48 p.m.



Gary Dever, Chair



Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

