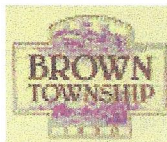


RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: May 20, 2019

The Trustees convened in regular session on Monday, May 20, 2019 from 7:00 p.m. to 9:28 p.m. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Chair Gary Dever called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Present
Mr. Gary Dever	Present	Mr. Gregory Ruwe	Present

Also in attendance:

Ms. Elizabeth Clark (Executive Asst. to the Trustees) and Ms. Barbara Hoover (Clerical Asst. to the Trustees.)

Approval of Minutes

Trustee Martin made a motion to approve the Minutes of the April 15, 2019 Regular Session meeting and the Minutes of a Special Meeting held on April 16, 2019. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Martin: Aye, Dever: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Sayre made a motion to approve the payment of bills. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: Aye, Dever: aye. Motion approved.

The Trustees previously reviewed the May 2019 payroll report. Trustee Martin made a motion to approve the payroll report. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Martin: Aye, Dever: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of April 2019. Trustee Sayre made a motion to approve the bank reconciliation. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: Aye, Dever: aye. Motion approved.

Franklin County Sheriff Report

Deputy Cindy Forsythe was in attendance and reported on Brown Township report activity to the FCSO since the April meeting. She said the Sheriff's office received a total of 53 calls regarding Brown Township. Most of the calls were traffic related. There were 19 reports of possible criminal activity which required runs.

Norwich Fire Department Report

Fire Chief Jeff Warren was in attendance and presented the Total Incidents by Jurisdiction Report and the "Brown Township Trending" graphic report for April 2019. During April 2019, there were (14) EMS runs and (2) Fire runs in the unincorporated areas of Brown Township. There were also (9) EMS runs and (7) Fire runs in the incorporated area of the Township. Chief Warren also distributed the NTFD year over year Runs Trending Report for Brown Township. Chief Warren reported that Fire Inspector Eric Manske has retired. Scott Tigner has been designated as the interim Fire Marshal.

Chief Warren then addressed the bunk room renovation project. He recommended that the original proposal from Roth Construction in the total amount of \$28,076.23 be accepted for the base renovation. Additional cost will be incurred for the HVAC venting portion of the project. This expense will be paid directly to the HVAC vendor.

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: May 20, 2019

Chief Warren stated that he hoped to use the Brown Township meeting room as a substitute bunkroom between June 17 and July 29 while the work is completed downstairs. He said that the NTFD was still selecting the speakers that will be installed in the renovated bunkroom with one installed in the temporary bunkroom so that the firefighters can be alerted for runs.

Trustee Martin made a motion to approve the acceptance of the Roth Construction proposal in the amount of \$28,076.23, with the additional consideration of a 10% increase that could be used to pay for unanticipated costs incurred during the project if needed without seeking additional approval. This amount was then rounded to an amount up to \$31,000.00. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Martin: Aye, Dever: aye. Motion relating to the Roth Construction proposal approved.

Beth Clark's Report (Submitted)

SUGAR FARM PROPOSAL

The Sugar Farm proposal was approved by Columbus Development Commission by a vote of 4-1 at a special meeting on May 1. The next step is consideration by Columbus City Council, likely in late June or July.

NEWSLETTER

Content for the Summer issue so far is:

- the Public Safety summary
- report on a Block Watch meeting
- announcement of a Fire House anniversary event
- article on Focus Hilliard with special emphasis on prevention of trips, slips, and falls
- article on radon
- article on maintenance of household wastewater treatment systems
- article on Connie Esler

Scheduled Agenda Item

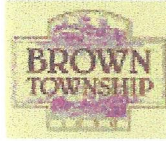
Franklin County Planning Department

Phil Ashear and Matt Brown of the Franklin County Economic Development & Planning Department were in attendance and made a presentation. The Franklin County Economic Development and Planning Department is revising regulations to Screening and Buffering requirements to better manage the separation of land uses. A draft of the proposed text amendment was previously sent to the Board and additional copies were provided for review at the meeting. The summary lists the text changes and provided examples of the interpretations. Most of the issues addressed would be applicable to urban situations and would not relate to Brown Township lots.

Franklin Soil and Water Conservation District

Kurt Keljo, Watershed Coordinator of the FCS&WCD was in attendance and gave a very detailed explanation of installation of rain gardens. He and his staff worked up site specific examples of where a water garden(s) could be installed at the Brown Township buildings grounds. He also provided cost and maintenance estimates. After discussion of the pros and cons of the project on Township grounds, Chair Dever said that he would need to consider it further at a later date.

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: May 20, 2019

2020 Tax Budget – Public Hearing

A discussion was held on the draft 2020 Tax Budget that the Fiscal Officer sent to the Trustees on May 6, 2019 for their review. Minor changes in the budget for 2020 include increased revenue projected from property tax receipts and slightly higher expenditures projected for the various funds. No changes to the draft were suggested after discussion. The draft budget will be presented at the June 17, 2019 Regular Session for adoption.

Audience Participation:

Some residents from Feder Rd. near Amity Rd. attended and voiced concerns about a neighboring property. Specifically, they stated that people may be living in an outbuilding on the horse farm. A problem with sump pump discharge was also reported. The residents were provided with contact suggestions for the Franklin County Board of Health and Franklin County Rural Zoning as the proper entities to address the issues reported. Another resident from Walker Rd. reported severe standing water issues behind his and his neighbors' homes. He believes that the drainage issues were caused, or made worse, by the Heritage Preserve neighborhood development. After discussion, contact information was provided for the Franklin County Engineer's Office and Hilliard City operations. It was suggested that perhaps persons from those agencies could inspect the properties. Another resident in attendance stated that she was just there to observe.

Old Business

Emmelhainz Property Update

The Emmelhainz family found a copy of the title insurance policy issued when the 27 acres was last transferred. This is positive news for the acquisition project. The underwriter who issued the policy (Commonwealth) is no longer in business, but their assets were acquired by another entity when it dissolved. Attempts are being made to identify the acquiring company to see if they will reissue the policy for the proposed transfer to Brown Township.

Firehouse 20 Year Anniversary Celebration

The Board has decided to hold an Ice Cream Social at the Firehouse on Sunday, August 11, 2019 from 2:00 – 5:00 p.m. in honor of the opening of the Station 82 Firehouse in 1999. Executive Assistant Clark will contact various entities to see if they will participate in the celebration. These entities include: NTFD, Focus Hilliard, FCSO, FC Soil & Water, FC Public Health, SWACO, and the Brown Township Block Watch.

Block Watch Update

The Block Watch held a meeting on May 16, 2019 in the Township Hall. The meeting was attended by six individuals and Deputy Cindy Forsythe from the FCSO. Sharon Brown, a Block Watch coordinator, gave a brief summary of the meeting and the items discussed.

Parking Lot Maintenance Proposal

Trustee Martin requested an on-site meeting with a representative from ChemCote to inspect the parking lot and recommend preservation treatments. Trustee Martin has not heard back from the representative as of yet.

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: May 20, 2019

New Business:

Readoption of Brown Township Policy Manual

Trustee Sayre made a motion to readopt the Township's policy manual in its present format. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: Aye, Dever: aye. Motion approved.

Morris Road Drainage Ditch Proposal

Earthcraft Landscaping submitted a bid to clean out and correct drainage issues along Morris Road near the Wineapple-Nemeth properties for \$3,800.00. Trustee Sayre made a motion to accept the bid. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: Aye, Dever: aye. Motion approved.

Motor Vehicle Registration Tax

Trustee Martin reported that at the most recent FCTA meeting, a presentation was made regarding House Bill 62 which was recently passed allowing townships to levy an additional \$5 motor vehicle license tax on those vehicles registered in unincorporated areas of townships. Brown Township could also levy an additional \$5 per registration based upon similar legislation passed a number of years ago. The Township decided not to adopt that legislation at the time. FO Ruwe reported that the road funds presently have sufficient funding and recommended that consideration of the additional levy(ies) not be raised until such time as additional road funds are needed. The topic was tabled.

Adjournment

With no further business, Chair Dever asked for a motion to adjourn. Trustee Sayre made a motion to adjourn the meeting. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. The meeting was adjourned at 9:28 p.m.

Handwritten signature of Gary Dever in blue ink.

Gary Dever, Chair

Handwritten signature of Gregory Ruwe in blue ink.

Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.