

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: April 15, 2019

The Trustees convened in regular session on Monday, April 15, 2019 from 7:00 p.m. to 8:31 p.m. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Chair Gary Dever called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Present
Mr. Gary Dever	Present	Mr. Gregory Ruwe	Present

Also in attendance:

Ms. Elizabeth Clark (Executive Asst. to the Trustees) and Ms. Barbara Hoover (Clerical Asst. to the Trustees.)

Approval of Minutes

Trustee Sayre made a motion to approve the Minutes of the March 18, 2019 Regular Session meeting. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: Aye, Dever: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Martin made a motion to approve the payment of bills. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Martin: Aye, Dever: aye. Motion approved.

The Trustees previously reviewed the April 2019 payroll report. Trustee Sayre made a motion to approve the payroll report. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: Aye, Dever: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of March 2019. Trustee Sayre made a motion to approve the bank reconciliation. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: Aye, Dever: aye. Motion approved.

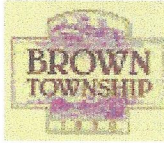
Franklin County Sheriff Report

No representative in attendance.

Norwich Fire Department Report

Battalion Chief Dave Baird was in attendance and presented the Total Incidents by Jurisdiction Report and the "Brown Township Trending" graphic report for March 2019. During March 2019, there were (12) EMS runs and (7) Fire runs in the unincorporated areas of Brown Township. There were also (4) EMS runs and (6) Fire runs in the incorporated area of the Township. Chief Baird also distributed copies of the NTFD 2018 Activity Report. Chief Baird relayed Fire Chief Warren's newly revised timeline for the bunkroom renovation project. A revised bid to include HVAC improvements will be presented at the May meeting. If approved, the bunkroom will be temporarily relocated to the upstairs meeting room on June 8/9. Renovation work would then begin on 06/10/2019 with a proposed end date of 07/12/2019. Trustee Martin inquired about the rising number of EMS runs by NTFD and asked if anything was being done to possibly lower the amount of runs. Chief Baird stated that this was a goal of the Focus Hilliard Project. He stated that Firefighter Heith Good is the contact person in NTFD for Focus Hilliard and would be able to offer further explanations. Chief Baird also mentioned maintenance issues related to a hole in the Firehouse siding, and electrical issues with the elevator call button and the front door call button. Vendors have been contacted to address the issues.

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Beth Clark's Report (Submitted)

ALTON PLACE

Alton Place is scheduled to be heard by the Hilliard Planning & Zoning Commission on April 11.

1980 ALTON DARBY CREEK ROAD

The Sugar Farm proposal was tabled by Columbus Development Commission last week and is expected to be heard at a special meeting yet to be scheduled.

NPDES PERMIT

You'll recall that Brown Township was notified by Franklin Soil and Water Conservation District that the township would need to ALTON PLACE

The proposed Alton Place development was tabled by the Hilliard Planning & Zoning Commission at its April 11 meeting.

NPDES

Ohio EPA is auditing the NPDES joint permit held by Franklin County and the 17 townships. I attended a meeting on April 9 conducted by Franklin Soil and Water, Franklin County Drainage Engineer, and Ohio EPA representatives to discuss the audit and the details of the minimum control measures outlined in the permit. Each township will receive a questionnaire from Ohio EPA in the next few days to be answered and returned as a part of this audit process.

NEWSLETTER

The Spring newsletter was recently delivered to residents' mailboxes.

Content for the Summer issue so far is:

- the Public Safety summary
- announcement of a Block Watch meeting
- announcement of a Fire House anniversary event

Scheduled Agenda Item

Franklin County Public Health Commissioner Joe Mazzola

Commissioner Mazzola was in attendance and stayed for the entire meeting. He addressed the Board and distributed FCPH informational packets containing various pamphlets and flyers. Commissioner Mazzola described the various services provided by FCPH, which has a staff of 90 employees. He stated that January was National Radon Month and mentioned that FCPH still has free radon test kits which can be requested by contacting Franklin County Public Health. He also spoke briefly regarding the importance of homeowners performing proper maintenance on their septic systems.

Audience Participation:

Paul Lambert, the current President of the Hilliard School Board, attended the meeting in his liaison capacity. He commented on the impact new developments would or could have on the HCSD budget and its financing needs. Mr. Lambert mentioned the future need for an additional elementary school(s) as a result of the new developments. Additionally, three residents from the Amity Road area near I-70 were in attendance. They described being contacted by a local realtor regarding a possible large subdivision project in their area. Executive Assistant Clark will contact FC Economic Development to see if there is any basis for that claim, which seems unlikely. Another resident in attendance from the Walker Road area had a question regarding a drainage issue across the road from her property.

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Old Business

Emmelhainz Property Update

Fiscal Officer Ruwe reported that the project to acquire by gift the adjoining 20+ acre parcel has been put on hold at this time. Issues discovered by the title company in performing the title search need to be resolved before the parties can proceed. The attorney for the Emmelhainz family will provide updates if and when progress is made in working through the issues.

Firehouse 20 Year Anniversary Celebration

The Board tentatively decided to hold an Ice Cream Social at the Firehouse on Sunday, August 11, 2019 from 2:00 – 5:00 p.m. in honor of the opening of the Station 82 Firehouse in 1999. Trustee Dever will contact a retired gentleman from London, Ohio who provides homemade ice cream for such events. The NTFD will fully participate in the celebration.

New Business:

Parking Lot Maintenance Proposal

A proposal was received to perform crack fill and sealcoat the parking Township parking lot. This is a follow-up proposal after the same services were performed several years ago. It was decided that the proposal should be tabled until a representative from the blacktop company can perform an on-site inspection.

MVLT Registration Audit

FO Ruwe reported that the Township was recently audited by a firm working with the BMV to find vehicle registrations that have been attributed to an incorrect taxing district. Numerous discrepancies were found in the incorporated areas of Brown Township. After these areas were annexed to Hilliard or Columbus, the license revenue properly should have been transferred to those cities. FO Ruwe spoke with the owner of the auditing firm and was satisfied that the findings are correct. Therefore, revenue in the MVLT and the MVLT-Perm funds will be reduced to some degree in the future.

Township Hall Maintenance Issues

FO Ruwe will attempt to find a vendor to perform maintenance repairs and upgrades to the Township Hall. These items may include replacing the entry door and door frame, replacing ceiling tiles, and interior painting.

Landscape Beds

The Township's landscape maintenance provider will be contacted and asked to re-plant areas of the beds around the Township Hall which are now barren due to the dieback of the prior plants and tree. Several low maintenance plant selections have already been discussed with the vendor.

Township Road Certification

The Trustees signed two original Road Certification Forms certifying the total township road mileage for 2019. FO Ruwe will deliver the forms to the Franklin County Engineer's Office.

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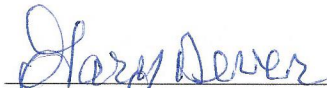
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Township Road Maintenance Issues

Trustee Dever informed the Board of two road maintenance issues of which he was recently notified. One involves the potential need to replace a catch basin along Langton Road. The second involves an area that is washing out around the culvert on Darby Knolls Blvd. Earthcraft Landscaping has submitted an estimate to complete the repair of the culvert on Darby Knolls for a total cost of \$3,900.00. After discussion, Trustee Martin made a motion to approve and accept the estimate proposal. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Martin: Aye, Dever: aye. Motion approved.

Adjournment

With no further business, Chair Dever asked for a motion to adjourn. Trustee Sayre made a motion to adjourn the meeting. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. The meeting was adjourned at 8:31 p.m.



Gary Dever, Chair



Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.