

RECORD OF PROCEEDINGS



BROWN TOWNSHIP FINANCIAL MEETING SESSION

Held: February 14, 2011

The Trustees and Fiscal Officer of Brown Township convened in financial session from 6:00 P.M. to 7:00 P.M. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Pam Sayre, Chair Trustee called the meeting to order with the following members present:

Mr. Gary Dever	Present	Mr. Ron Williams	Present.
Mrs. Pam Sayre	Present	Mrs. Barbara Bloxam	Present.

The January, 2011 bank reconciliation and pertaining documents and reports were presented, reviewed and discussed.

A conference call with Sharon Doughty, Rinehart-Walters-Danner insurance agency convened at 6:15 P.M. to discuss the summary of coverage for the upcoming 2011-2012 policy term. The officers reviewed the township assets inventory report as of 12/31/2010 with Sharon. Discussions followed regarding furniture and appliances within the fire station living areas purchased when the building opened approximately 10 years ago that was not listed as township inventory. Further discussions with Norwich Township will follow to determine if the items are covered under their policy. Minor changes were made to the existing policy decreasing the value of depreciating office equipment and increasing the amount of coverage on the township emergency warning sirens. The estimated cost will be \$6,883.00. With the completion of the review of coverage, the conference ended at 6:35.

The minutes from the 1/10/2011 financial meeting, the 1/17/2011 regular meeting and the 2/15/2011 special meeting was distributed, reviewed and discussed by the officers.

February payroll reports were distributed and reviewed.

With no further business, Chair Sayre asked for a motion to adjourn. Trustee Williams made a motion to adjourn the meeting. Trustee Dever seconded the motion.

Votes were: Mr. Gary Dever, Aye; Mr. Ron Williams, Aye; Mrs. Pam Sayre, Aye.

The meeting was adjourned at 7:00 P.M.

Pamela Sayre
Mrs. Pam Sayre, Chair

Barb Bloxam
Mrs. Barb Bloxam, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.