RECORD OF PROCEEDINGS

BROWN TOWNSHIP
REGULAR SESSION

Held: September 17, 2012

The Trustees and the Fiscal Officer of Brown Township convened in regular session on Monday, September 17, 2012 from 7:30 P.M. to 9:25 P.M.in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Chair Gary Dever called the meeting to order with the following members present:

Mr. Gary Dever	Present	Mr. Ron Williams	Present
Mrs. Pam Sayre	Present	Mr. Gregory Ruwe	Present

Also in attendance:
Ms. Elizabeth Clark (Executive Assistant to the Trustees) and Ms. Barbara Hoover (Asst. to the Fiscal Officer)

Pledge of Allegiance
Chair Dever led the Pledge of Allegiance.

Approval of Minutes

Trustee Sayre made a motion to approve the Minutes of the August 20, 2012 Regular Session and the August 28, 2012 Special Meeting. Trustee Williams seconded the motion. Voting results: Dever: aye; Williams: aye, Sayre: aye. Motion approved.

Fiscal Actions
Bills were presented for payment. Trustee Williams made a motion to approve the payment of bills. Trustee Sayre seconded the motion. Voting results: Dever: aye; Williams: aye, Sayre: aye. Motion approved.

Trustee Sayre made a motion to approve the July payroll reports. Trustee Williams seconded the motion. Voting results: Dever: aye; Williams: aye, Sayre: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation, bank statements, receipts and expenditure reports for the month of July. Trustee Williams made a motion to approve the bank reconciliation as reported. Trustee Sayre seconded the motion. Voting results: Dever: aye; Williams: aye, Sayre: aye. Motion approved.

Norwich Fire Department Report

Battalion Chief Joe Russell was in attendance and made a presentation. He provided the Brown Township Monthly Report for August 2012. The report reflects that during the month, Station 82 (Brown Twp.) responded on eight EMS runs and one Fire run. Chief Russell provided documents detailing the EMS and Fire runs. He noted that several of the EMS runs were very significant and involved fatalities. He also noted that Station 82 responded to an EMS run, not in Brown Township, that involved double heroin overdoses. He stated that heroin use is becoming a big problem in our general area.

Franklin County Sheriff Report

There was no report from the Franklin County Sheriff's Office this month.

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Beth Clark's Report (Submitted)

Heritage Preserve
The Hilliard Planning and Zoning Commission is now scheduled to consider the Heritage Preserve development proposal at its meeting on October 11 at 7:30 p.m., after postponement from the September meeting.

Brown Township Comprehensive Plan Update
A draft Planning Services Agreement for a Brown Township Comprehensive Plan update has been revised and tentatively agreed to by the Trustees and the Franklin County Department of Economic Development and Planning. It is expected to be considered at the September 17 Trustees meeting.

Variance Request
The property owner at 8856 Morris Road has requested variances to allow construction of an above-ground swimming pool in front of the principal structure within the Big Darby Creek watershed riparian setback. The Technical Review group recommended conditional approval at its August 21 meeting. The request was to have been heard at the BZA on September 17.

Open Space Advisory Council
The Land Trust Subcommittee of the Open Space Advisory Council met on August 29 and decided to pursue discussion with the Appalachian Ohio Alliance land trust, which has extensive holdings in central and southeast Ohio and which is interested in establishing a stronger presence in central Ohio. OSAC's interest in a land trust stems from the need to identify an organization that can hold open space acquisitions or easements that local organizations such as Metro Parks or Franklin Soil and Water are unable to hold and maintain.

Big Darby Accord Working Group
The Big Darby Accord Working Group met on September 12. Franklin County and Columbus both reported that they had included in a proposed 2013 budget request the amount of $50,000 each for Big Darby Accord implementation-related legal expenses. There was also discussion of re-starting the conservation development regulations work with a new statement of work.

Franklin County Township Association Meeting
A successful Franklin County Township Association meeting was hosted by Brown Township on September 13, including a program which featured a short moderated debate between the two candidates for Franklin County Sheriff in the November election.

Scheduled Agenda Item

Franklin County Planning Department representatives Matthew Brown and Scott Ulrich were in attendance and made a presentation regarding the proposed Planning Services Agreement between Brown Township and Franklin County. The number of township representatives and other interested parties on the proposed township working group was discussed. It was agreed that a working group consisting of sixteen (16) members would be established. The project is anticipated to be completed within twelve months after it is initiated.

The project will consist of three phases: I - Current Conditions and Vision Assessment; II - Policies; III - Plan Writing and Layout. Trustee Sayre stated that she wants a township survey of residents to be a part of this process to obtain more feedback from residents.

After discussing the matter, the Planning Services Agreement for the Brown Township Comprehensive Plan was agreed to by the Trustees and the Agreement document was signed by Trustee Dever as Chair.

Audience Participation:

Rema King and Diana Froley were in attendance representing the Brown Township Block Watch Program. They made a presentation relating to improving communication with the Sheriff's office. They wish to establish a permanent point of contact with the Sheriff's office specifically for Brown Township. They encouraged Brown Township officials and residents to attend a meeting planned at the Township Hall on Tuesday, October 2nd at 7:00 p.m.

New township residents Josh and Trish Kerns from Davis Rd. were in attendance to observe – welcome to Brown Township!

Old Business:

Blacktop Sealing – back lot

Trustee Williams reported that he has obtained a bid to complete a comprehensive cleaning and sealing of the back parking lot of the township property from McMillen Paving & Sealing, Inc. for a total price of $2,815.00. Trustee Williams made a motion to accept the bid and Trustee Sayre seconded the motion. Voting results: Dever: aye; Williams: aye, Sayre: aye. Motion approved.

Public Records Request

The Public Records Request received on 08/18/2012 was responded to with a production of records on 08/27/2012. There has been no further communication since the document delivery.

FCTA Meeting

A successful Franklin County Township Association meeting was hosted by Brown Township on September 13, 2012. It included a debate between the two candidates for Franklin County Sheriff. The township has received complimentary feedback from several sources.

Land Purchase

A Warrant representing the purchase price for 4.301 acres of adjacent property to the Township property was delivered to Attorney Craig early this month. There is no follow-up news to report.

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New Business:

Brown Township Newsletter

A review of the newsletter process was conducted including the number of yearly publishing and the number of newsletters printed. It was agreed that no changes are necessary. Trustee Sayre made a motion to continue the current procedure. Trustee Williams seconded the motion. Voting results: Dever: aye; Williams: aye, Sayre: aye. Motion approved.

Sam's Club membership

The township has renewed its membership at Sam's Club for needed materials and supplies. We have obtained two membership cards and will attempt to obtain two more cards if there is no additional charge.

Generator Maintenance Contract

Fiscal Officer Ruwe reported that a vendor's relationship has been established with W.W. Williams Company in order to pay bills relating to the generator for 2491 Walker Rd. Norwich Township, who previously paid the bill directly, requested this change.

Elevator Service Contract

Fiscal Officer Ruwe reported that Kone, Inc. has tendered a revised maintenance agreement that would lower our cost by approximately 23%. A bid has also been solicited from a competing company for a Bronze level maintenance agreement. After discussion, it was agreed that we would request a presentation by Jeff Havens, our Sales Consultant at Kone at the next Regular Session on October 15th.

Franklin County Budget Commission

Trustee Williams read a proposed Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Certifying them to the County Auditor. After the public reading of the proposed Resolution, Trustee Sayre moved the adoption. Trustee Williams seconded the motion. Voting results: Dever: aye; Williams: aye, Sayre: aye. Resolution approved.

Computer Training Seminar

Fiscal Officer Ruwe reported that we received notice regarding a one-day Excel training class to be held on Thursday, December 6, 2012 in downtown Columbus. Trustee Williams made a motion for Brown Township to sponsor Barbara Hoover and Pamela Sayre for attendance at said training. Trustee Dever seconded the motion. Voting results: Dever: aye; Williams: aye, Sayre: aye. Motion approved.

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Recommendation of potential Planning Committee Members

A discussion was held regarding developing a list of township residents and other qualified candidates to form the desired sixteen member working group. A list of names was developed. The Trustees will contact township residents and extend the invitations to join the group. Beth Clark will contact several individuals who are not township residents, but who are professionally qualified.

Adjournment

With no further business, Chair Dever asked for a motion to adjourn. Trustee Sayre made a motion to adjourn the meeting. Trustee Williams seconded the motion.
Votes were: Mr. Gary Dever, Aye; Mr. Ron Williams, Aye; Mrs. Pam Sayre, Aye. The meeting was adjourned at 9:25 P.M.

Mr. Gary Dever, Chair

Mr. Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.