

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: July 20, 2015

The Trustees and the Fiscal Officer of Brown Township convened in regular session on Monday, July 20, 2015 from 7:00 p.m. to 8:21 p.m. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Chair Pamela Sayre called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Present
Mr. Gary Dever	Present	Mr. Gregory Ruwe	Present

Also in attendance:

Ms. Elizabeth Clark (Executive Assistant to the Trustees) and Ms. Barbara Hoover (Clerical Assistant to the Trustees).

Approval of Minutes

Trustee Martin made a motion to approve the Minutes of the June 15, 2015 Regular Session and the Special Meeting (Public Hearing) held on July 9, 2015. Trustee Dever seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Dever made a motion to approve the payment of bills. Trustee Martin seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the July 2015 payroll report. Trustee Martin made a motion to approve the payroll report. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting reports for the month of June 2015. Trustee Dever made a motion to approve the bank reconciliation. Trustee Martin seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

Franklin County Sheriff Report

No representative was in attendance. However, Deputy Griffin emailed the Township copies of two FCSO Reports listing police reports for the month of June 2015 (5) and for the period July 1 through July 14, 2015 (8).

Norwich Fire Department Report

Battalion Chief Chris Grile and Lieutenant Steve Campbell were in attendance. Chief Grile described a new educational tool recently acquired which is a "blow-up" simulator. He said it is useful for educating young children regarding fire safety. The "Total Incidents by Jurisdiction" Report was presented. The report indicates that for the month of June 2015, there were eight EMS runs and six Fire Runs in Brown Township.

Fiscal Officer Ruwe stated that it would be helpful if the Lieutenants assigned to Station 82 had access to a credit card for the purchase of incidentals specifically for Station 82. Trustee Dever made a motion for Fiscal Officer Ruwe to attempt to acquire such a credit card for the use of Station 82 Lieutenants. Trustee Martin seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

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Beth Clark's Report (Submitted) Elliott Road Annexation

You will recall the Big Darby Accord Advisory Panel unanimously recommended disapproval at its May meeting of a 283-unit single-family residential development on about 160 acres on Elliott Road, part of which was the subject of an annexation petition. As we discussed last month, the applicant withdrew the annexation petition the day before it was to be heard by the Franklin County Commissioners. You will also recall that the proposed annexation included territory outside the Hilliard sewer contract area. The sewer contract between Columbus and Hilliard expressly prohibits Hilliard not only from providing service outside the service area, but also annexing outside the service area.

On July 6, a new annexation petition was filed for 111.3 acres of the same property, leaving out the property west of Elliott Road that was contained in the previous petition (the portion of the property that is outside Hilliard's sewer contract area.) I am unaware of the filing of any development proposal with the City of Hilliard for this property.

Prairie Township Community Center

At the invitation of Prairie Township Administrator Tracy Hatmaker, I attended the open house and dedication of the new Prairie Township Community Center, located at 5955 West Broad Street, just west of Galloway Road. It is a nearly 40,000-square-foot facility with gymnasium, classrooms for fitness classes, fitness equipment, a track, childcare room, a kitchen for cooking classes, a leisure pool with lap lanes, and an outdoor splash pad. It will be programmed year-round with classes and activities. Swim lessons and a farmer's market have already begun. The facility is open to the public at competitive membership rates. Copies of a flyer are at your places.

Summer Newsletter

The summer newsletter is under preparation and will include articles on the new Prairie Township Community Center, update on the Elliott Road annexation, Norwich Township Fire Department's recent award, the new rescue boat, Firefighter Jake Bickenheuser's role on a statewide water safety committee, the Local Food Action Plan, Brown Township's mowing practices, and the Fire Department's new Lucas device. I hope to have the articles drafted by the end of this week for your review while I am away. I am aiming for a mid-August publication date.

Ditch Maintenance Policy

As requested at last month's meeting, I drafted a ditch maintenance policy which Trustee Martin commented on. At Trustee Sayre's request, I forwarded his draft to the township's attorney. Jennifer Huber of Brosius, Johnson, & Griggs adjusted the language to comply with the Ohio Revised Code. It is on your agenda for action this evening.

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Town Center Implementation Stakeholders Meeting

A meeting among jurisdictional representatives and representatives of conservation organizations and the development community has been scheduled for July 24 to discuss status of the Big Darby Town Center implementation effort and potential next steps, with emphasis on the two differing utilities studies done for the area. The meeting was prompted by a letter written several months ago by John Tetzloff of the Darby Creek Association seeking information on the status of the implementation effort.

Scheduled Agenda Item:

2016 Tax Budget

Fiscal Officer Ruwe made a public reading of Resolution 10-2015 (07-20), 2016 Tax Budget Resolution. The financial worksheet detailing the proposed budget was reviewed during a Public Hearing Special Meeting held on July 9, 2015. Trustee Dever made a motion to adopt to adopt Resolution 10-2015 and the Tax Budget. Trustee Martin seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Resolution 10-2015 approved.

Audience Participation:

A Township resident was in attendance and provided an update regarding the goats that continue to escape the fencing on their property. The goats damage landscape plants on surrounding properties and pose a traffic hazard. Trustee Martin provided the resident with information concerning legal advice.

Old Business:

Township Road Maintenance Update

Trustee Martin reported that Earthcraft Landscaping plans to begin temporarily repairing potholes and removing brush from the easement on Morris Rd. within a week. The work was delayed due to unforeseen circumstances. Trustee Dever made a motion to approve expenditure of up to \$3,000 to Earthcraft Landscaping to perform these services on Morris Rd. Trustee Martin seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

Township Parking Lot Sealing

Trustee Dever reported that he is still awaiting an estimate for resurfacing the Township parking lot from the first contractor he approached. He may contact McMillen Paving & Sealing for bids for both the parking lot(s) and pothole repair on Township roads.

Drainage Ditch Maintenance Policy

Executive Assistant Clark presented the current draft of the new Brown Township Maintenance Policy. Trustee Sayre voiced approval for the policy and suggested that a reference to the Ohio Revised Code language be inserted. Trustee Martin made a motion to approve the policy with the described inserted language. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

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New Business:

Morris Road Drainage Tile Repair

Trustee Dever reported that the drainage tile on Morris Rd. is obstructed at two points and described the location. He said that the repair to the tile would have to be made by the Franklin County Drainage Engineer as they have the needed equipment. He said that Engineer Brady Koehler has already been out and is familiar with the situation. Trustee Dever said that Brady stated that if the repairs were made to the Township tile, the FCDE would run their sewer jet into the tiles on properties impacted as far as the line goes. Fiscal Officer Ruwe is to obtain a cost estimate from the Franklin County Engineer's Office for the project.

Officer Health Insurance Reimbursement Payments - Suspended

Fiscal Officer Ruwe read Resolution 11-2015 suspending reimbursement payment of Officer Health Insurance premiums until such time as the Federal government issues clarifying language relating to such payments complying with the Affordable Care Act. Trustee Dever made a motion to adopt the Resolution. Trustee Martin seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Resolution 11-2015 approved.

Firehouse Septic Lines

The Trustees discussed the need to have the septic lines at the Firehouse jetted out once each year as a preventative measure. Trustee Dever may obtain an estimate from a known contractor regarding replacing the septic line with 6" pipe.

Email Accounts

Trustee Martin and Fiscal Officer Ruwe are working to have the Township email account name changed to Brown Township.

Adjournment

With no further business, Chair Sayre asked for a motion to adjourn. Trustee Dever made a motion to adjourn the meeting. Trustee Martin seconded the motion.

Voting results: Ms. Pamela Sayre, Aye, Mr. Gary Dever, Aye, Mr. Joseph Martin, Aye. The meeting was adjourned at 8:21 p.m.


Pamela Sayre, Chair


Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.