

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: August 17, 2015

The Trustees and the Fiscal Officer of Brown Township convened in regular session on Monday, August 17, 2015 from 7:00 p.m. to 8:30 p.m. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Chair Pamela Sayre called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Present
Mr. Gary Dever	Present	Mr. Gregory Ruwe	Present

Also in attendance:

Ms. Elizabeth Clark (Executive Assistant to the Trustees) and Ms. Barbara Hoover (Clerical Assistant to the Trustees).

Approval of Minutes

Trustee Dever made a motion to approve the Minutes of the July 20, 2015 Regular Session meeting. Trustee Martin seconded the motion. Voting results: Sayre: aye, Martin: aye, Dever: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Martin made a motion to approve the payment of bills. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the August 2015 payroll report. Trustee Dever made a motion to approve the payroll report. Trustee Martin seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting reports for the month of July 2015. Trustee Martin made a motion to approve the bank reconciliation. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

Franklin County Sheriff Report

Deputy Alena Griffin was in attendance and made a presentation. She reported that for the period 07/29/2015 – 08/12/2015, the FCSO created two reports for Brown Township. The reports relate to calls to Walker Rd. and Patterson Rd. She also reported that the FCSO has two ongoing programs that are open to the public. The CRASE program is the Civilian Response to Active Shooter Events. The RAD program is the Rape Aggression Defense System. Classes for these two programs can be scheduled and held throughout Franklin County. Interested residents should contact the Township or Deputy Griffin at amgriffi@franklincountyohio.gov.

Norwich Fire Department Report

Fire Chief Jeff Warren, Battalion Chief Greg Young and Lieutenant Steve Campbell were in attendance. Chief Warren presented the "Total Incidents by Jurisdiction" Report. The report indicates that for the month of July 2015, there were fourteen EMS runs and nine Fire Runs in Brown Township.

The Fire officials discussed two runs that occurred simultaneously on 07/15/2015: one Fire and one EMS. Lieutenant Campbell explained that due to a training exercise, the Station 82 unit responded from the Metro Park location. They were still able to respond to the fire site in eight minutes. The Medic unit stopped in route to the fire to handle a very serious traffic accident. Chief Warren reported that a new credit card account was opened by

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Brown Township for the use of the Lieutenants at Station 82. The same financial reporting protocol will be used to monitor purchases for Station 82 as is used for Norwich Township purchases. Chief Warren also stated that a new gas purchase account has been established with local gas stations. The NTFD is attempting to keep the Station 82 personnel within the Brown Township district as much as possible.

Beth Clark's Report (Submitted) Elliott Road Annexation

A revised Elliott Road annexation petition was approved by the Franklin County Commissioners on August 11. This petition contains about 111 acres and excludes property west of Elliott Road. Commissioner Paula Brooks sought comments from Ashley Hoyer, chair of the Big Darby Accord Advisory Panel; Tom Hart, agent for the property owners and for Pulte Homes; Clyde Seidle, Hilliard public service director; and me. She urged Hilliard and the developer to bring the development proposal before the Panel. Comments made at the meeting and subsequent newspaper coverage suggest that will not occur. Seidle indicated that Hilliard will, as always, welcome continued input. A development proposal on this property was unanimously recommended for disapproval by the Panel in May.

Summer Newsletter

The summer newsletter is with the printer awaiting publication.

Town Center Implementation Stakeholders Meeting

A meeting of Town Center implementation stakeholders was held on July 24 with discussion centering around ways the partner jurisdictions can facilitate moving forward on several initiatives, including the possibility of creating an entity with staff to oversee implementation, further study of wetland wastewater treatment options for areas outside the Town Center, increased focus on open space mapping and progress made since Accord adoption. Those items will be discussed at the August 21 Big Darby Accord Working Group meeting.

Franklin County and Townships Stormwater Management Plan

Jennifer Fish and Kurt Keljo of Franklin Soil and Water Conservation District and Charlie Broschart of Franklin County Public Health will attend the September 21 meeting of the Brown Township Board of Trustees to discuss the Franklin County and Townships Stormwater Management Plan and the jurisdictions' responsibilities under it.

Coming Events:

- Big Darby Accord Working Group, 9 a.m., August 21, Lazarus Bldg., Front Street Level

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Scheduled Agenda Item:

None scheduled.

Audience Participation:

A Township resident from Morris Road was in attendance and reported some drainage issues at his property. Trustee Dever will contact the Franklin County Drainage Engineer's office to attempt to obtain answers to the resident's questions. A resident from Roberts Road reported some improvement to the ongoing issues with a neighboring property.

Old Business:

Township Road Maintenance Update

Trustee Martin reported that Earthcraft Landscaping completed the requested work on Morris Road including filling potholes in the berm and removing brush obscuring the line of site for traffic on the road.

Township Parking Lot Sealing

Trustee Dever reported that he is still awaiting an estimate for resurfacing the Township parking lot from the first contractor he approached. The contractor was to submit the bid to the Township office on the meeting date, but it was not received.

New Business:

Block Watch Signs

A Brown Twp. Block Watch sign is damaged at the intersection of Darby Knolls and Carter Rds. The Trustees wish to obtain six new block watch signs. Two will be used at the Darby Knolls location and a new sign to be installed on Roberts Rd. Barbara Hoover will handle the project.

Replacement Road Signs for Township Roads

Franklin County has provided an estimate for replacing road signs on Cole Rd. and Spicewood Ct. The cost estimate is \$441.61. Trustee Dever motioned that the estimate be accepted and work authorized. Trustee Martin seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

Firehouse Gutters

The Trustees obtained an estimate in December 2013 to replace the gutters and downspouts on the firehouse with larger ones. The project has not been authorized. Trustee Dever reports that some of the fascia boards are rotting and need to be replaced. Trustee Dever will obtain an updated estimate for the project.

Tree Pruning

Trustee Dever reported that trees at the entrance to the Firehouse have grown over the gutters and need to be trimmed. It was agreed that this work should be completed before the gutters are replaced. Fiscal Officer Ruwe will obtain an estimate for the tree pruning.

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Mosquito Treatments on Langton Road

Trustee Dever was contacted by a Langton Road resident who complained that the mosquito spraying on Langton Road was intermittent and did not cover large sections of the road. Trustee Dever will contact Franklin County Public Health to see if the omission can be corrected.

Adjournment

With no further business, Chair Sayre asked for a motion to adjourn. Trustee Dever made a motion to adjourn the meeting. Trustee Martin seconded the motion.

Voting results: Ms. Pamela Sayre, Aye, Mr. Gary Dever, Aye, Mr. Joseph Martin, Aye. The meeting was adjourned at 8:30 p.m.

A handwritten signature in blue ink, appearing to be "P. Sayre", written over a horizontal line.

Pamela Sayre, Chair

A handwritten signature in blue ink, appearing to be "G. Ruwe", written over a horizontal line.

Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.