

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: December 19, 2016

The Trustees convened in regular session on Monday, December 19, 2016 from 7:00 p.m. to 8:28 p.m. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Chair Gary Dever called the meeting to order with the following members present:

Ms. Pamela Sayre	Absent	Mr. Joseph Martin	Present
Mr. Gary Dever	Present	Mr. Gregory Ruwe	Present

Also in attendance:

Ms. Elizabeth Clark (Executive Asst. to the Trustees).

Approval of Minutes

Trustee Martin made a motion to approve the Minutes of the November 21, 2016 Regular Session and a Special Meeting held on December 5, 2016. Trustee Dever seconded the motion. Voting results: Martin: aye, Dever: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Martin made a motion to approve the payment of bills including certain year-end payments to be made before the end of the month. Trustee Dever seconded the motion. Voting results: Martin: aye, Dever: aye. Motion approved.

The Trustees previously reviewed the December 2016 payroll report. Trustee Martin made a motion to approve the payroll report. Trustee Dever seconded the motion. Voting results: Martin: aye, Dever: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of November 2016. Trustee Martin made a motion to approve the bank reconciliation. Trustee Dever seconded the motion. Voting results: Martin: aye, Dever: aye. Motion approved.

Franklin County Sheriff Report

Sergeant Nicholas Williams attended and presented the report for November 18 – December 18, 2016. Sergeant Williams reported that during that period there were (7) criminal reports filed for activity in Brown Township. He commented that since the Holiday season is under way, residents should be especially aware of theft potential. He advised not to leave packages on porches or visible inside vehicles.

Norwich Fire Department Report

Fire Chief Jeff Warren and Assistant Fire Chief Greg Young were present at the meeting. Fire Chief Warren presented the Total Incidents by Jurisdiction Report for November 2016. During the month, there were (15) EMS runs and (1) Fire run within Brown Township. He stated that the installation of cameras and card readers should be complete at the Station 82 building by Friday (12/23). Chief Warren gave notice that in January, Battalion Chief Joe Russell will replace Battalion Chief Ted Kienzle as the Building Chief for Station 82. Also, the second set of bids for refurbishing the 82 Fire Truck will be opened on 12/28/2016. Chief Warren said that the kitchen in Station 82 has not been upgraded since it opened in 1999. It was agreed that bids should be obtained for a

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possible 2017 upgrade. A repair to the recently damaged fence in front of the station may be postponed until the end of the snow season in March. Chief Warren also mentioned the future plan for a fourth firehouse near the Tarlton Meadows planned development. He said that he is researching the feasibility of impact fees.

Beth Clark's Report (Submitted) Big Darby Accord Working Group

The Big Darby Accord Working Group (BDAWG) has not met since October. However, email updates have been provided on the subject of whether or not there are jurisdictional barriers to the concept of a regional sewer district providing sewer service to conservation developments in unincorporated parts of Franklin County within the Big Darby Accord area.

Annie Marsico, City of Columbus Public Utilities, said initial conversations have been held within the Department of Public Utilities, but no conclusion has been reached. Jim Schimmer, Franklin County Department of Economic Development and Planning, indicated county conversations will occur during the first quarter of 2017, allowing new Commissioner Kevin Boyce to become oriented to the position and to allow him to participate in the conversations. (I also offered Brown Township's assistance, if desired, in orienting Commission Boyce.)

Subsequently, I met with Mike Schadek, assistant director for intergovernmental affairs, Columbus Department of Development, on a range of topics. He offered to speak with Susan Ashbrook, Columbus Public Utilities, and Greg Davies, Mayor Ginther's Chief of Staff, in an attempt to move the discussion along. I agreed to provide him with background materials. Those discussions are likely after January 1.

Tour

The planned tour of Brown Township with Dispatch reporter Alissa Widman Neese was postponed until January.

Safety and Security in nearby Metro Parks

I met with Metro Parks Assistant Director Larry Peck on December 5 to discuss issues of safety and security in nearby Metro Parks. He commented on the low incidence of crime in the parks in view of the large number of visitors and on the manner in which Metro Parks works closely with the Sheriff's Office and with Hilliard Police. He agreed to write an article for the Spring newsletter on tips for visitors to the parks.

NPDES Reporting

The annual NPDES reporting is due by January 30.

Sheriff Dallas Baldwin

At your invitation, Sheriff Dallas Baldwin, along with Chief Deputy Jim Gilbert, will attend the January 16 Board of Trustees meeting to meet you and to discuss his approach to the job.

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Winter Newsletter

The Winter newsletter is nearly ready for review by Trustees. Articles include:

- Distracted driving risks
- Rules for flying drones
- Public safety summary
- Time Warner update
- Corrections to Blockwatch article in last newsletter
- Deicing
- Barbara Hoover profile

Scheduled Agenda Items:

Resolution 8-2016 - Temporary Appropriations for 2017

Fiscal Officer Ruwe presented the proposed Temporary Appropriations for 2017 as previously reviewed by the Trustees. The appropriations for five of the six funds match the amounts in the 2017 Tax Budget. The temporary appropriations for the Fire Fund are increased to \$60,000 from \$50,000 in prior years. The change was made with the concurrence of Norwich Township due to the increased fire fund revenue from new construction. Trustee Martin made a motion to approve the 2017 Temporary Appropriations. Trustee Dever seconded the motion. Voting results: Martin: aye, Dever: aye. Resolution 8-2016 approved.

Audience Participation:

One resident from Roberts Road was in attendance and reported that a long standing issue involving a neighbor was finally resolved three weeks ago.

Old Business

Year-end Road Project Review

During 2016, Carter Rd and Spicewood Court were resurfaced, the berms on Carter Rd. were improved, and the Morris Rd. drainage project has produced very favorable results. In 2017, Morris Road will be scheduled for resurfacing along with completion of berm maintenance. The Trustees also agreed that Langton Rd. should be evaluated during the 2017 Road Inspection with the FCE to determine its maintenance status.

Township Web Site Upgrade Project

Trustee Martin reported that there is nothing new to report regarding the web site upgrade project since our last meeting. He will contact the contractor for a status update.

Time Warner Cable System

Trustee Martin said that no official decision has been made regarding the free allowance limit for new installation service in Brown Township. Time Warner is attempting to make service available to previously unserved areas including Jerman Lane and Darby Knolls.

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Vector Disease Control International Contract Extension (Mosquito Program)

As discussed at the November meeting, FCPH proposes to extend the contract with VDCI for one year at a 1.5% increase while a new 3-year contract is developed. The current contract expires on 12/31/2016. The proposed FCPH interim contract increase for Brown Township is less than \$70. Trustee Martin made a motion to approve the interim contract. Trustee Dever seconded the motion. Voting results: Martin: aye, Dever: aye. Motion approved.

New Business:

Resolution 9-2016, Employing Township Attorneys for 2017

FO Ruwe presented Res 9-2016 which designates Brosius, Johnson and Griggs as the Township's attorneys for 2017 and allocates up to \$15,000 for their fees. Trustee Martin made a motion to approve the resolution. Trustee Dever seconded the motion. Voting results: Martin: aye, Dever: aye. Resolution 9-2016 approved.

Ohio Township Association Winter Conference

The OTA Winter Conference will be held from January 25-28 at the Columbus Convention Center. Board members and staff will inform FO Ruwe if they wish to attend before the January 11 deadline.

Firehouse Electrical Issues

An electrical contractor is scheduled to inspect the Firehouse on 12/20/2016 to address several issues.

2017 Wage, Salary & Benefits Review

In 2017, the salaries of public officials elected after 09/29/2015 will increase by 5%. All other salaries and wages remain unchanged. Trustee Martin made a motion to retain the benefits for officers currently in place without change. Trustee Dever seconded the motion. Voting results: Martin: aye, Dever: aye. Motion approved.

2017 Contracted Vendor Review

The Trustees requested that bids be solicited from three vendors for our Preventive Maintenance contract for HVAC. It was agreed that the other contractors used by the Township will be continued.

Other Miscellaneous Issues

A brief discussion was held regarding the appropriate time to trade for a new snowplow truck. Trustee Martin commented upon possible changes in speed limits on sections of roads in areas annexed by Hilliard that were previously in Brown Township. Also, a resident asked if the Township could be hired to plow or salt their driveway. It was decided that this was not permissible. Private contractors should be utilized for such service.

Adjournment

With no further business, Chair Dever asked for a motion to adjourn. Trustee Martin so moved and Trustee Dever seconded the motion. Voting results: Martin: aye, Dever: aye. The meeting was adjourned at 8:33 p.m.



Gary Dever, Chair



Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.